



Human Resource Director

Summary of Main Duties:

This role oversees all key aspects of talent acquisition, employee development, engagement, and retention, with a focus on fostering a diverse, equitable, and inclusive environment that propels student achievement. The Director of Human Resources also serves as the main contact for labour relations, working closely with the recognized University of Belize Faculty and Staff Union on all Industrial Relations (IR) matters. In addition to providing strategic Human Capital (HC) leadership for the University of Belize, the Director of Human Resources manages and exemplifies the effective operation of all HC and IR functions.

Deadline: Friday, 17 October, 2025

TO APPLY:

The Application Package is to include:
A Cover Letter/Letter of Interest.
Curriculum Vitae.
Official or Certified Copies of Highest Academic Degree(s).
Three (3) recent professional references
Current Police Record
Verification Form.
Applications will only be considered once all required documents are submitted.

Email to: ubjobs@ub.edu.bz

www.ub.edu.bz/work-at-ub

Qualifications:

Master's degree in Human Resources, or a related field (doctorate preferred for accreditation purposes).

At least five (5) years of progressive HR leadership experience

Proven success in strategic planning, talent management, organizational development.